

Board Meeting

Date	16 June 2022
Time	10am – 1pm
Location	Swansea Civic Centre / MS Teams

Item no.	Timing	Item	Sponsor	Lead
1	10.00 (5 mins)	Open Meeting <ul style="list-style-type: none"> Welcome Apologies for absence Declaration of Interests 	AF	AF
2	10.05 (5 mins)	Previous Minutes and Actions Summary: For approval and update	AF	HJ
3	10.10 (5 mins)	Chairman's Report (paper) Summary: For update and discussion	AF	AF
4	10.15 (10 mins)	Board Effectiveness (paper) Summary: For discussion	AF	HJ
5	10.25 (15 mins)	Feedback from Board Committees <ul style="list-style-type: none"> HR & Remuneration (28/4) Paper 5a Delivery & Impact (5/5) Paper 5b Audit & Risk (19/5) Paper 5c Summary: For update and discussion	AF	PB MK LOR
6	10.40 (10 mins)	Head of Internal Audit Opinion 21/22 (paper) Summary: For discussion	LOR	AB
7	10.50 (10 mins)	Internal Audit Plan 22/23 (paper) Summary: For discussion and approval	LOR	AB
8	11.00 (30 mins)	Chief Executive's Report (paper) Summary: For update and discussion	KC	KC

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	11.30 (5 mins)	Break		
9	11.35 (15 mins)	Inquiry Update (paper) Summary: for discussion	PE	NS
10	11.50 (10 mins)	Budget 2022/23 (paper) Summary: For discussion and approval	AB	AB
11	12.00 (10 mins)	Corporate Risk Register (paper) Summary: For discussion	AB	AB
12	12.10 (10 mins)	Risk Appetite Amendment (paper) Summary: For discussion and approval	AB	AB
13	12.20 (10 mins)	Year End Performance Dashboard 21/22 (paper) Summary: for discussion	AB	AB
14	12.30 (15 mins)	IMA Website (no paper) Summary: Online demonstration	AB	AM
15	12.45 (5 mins)	Any Other Business Summary: Items to be notified to the Chair two working days before the meeting (close 13/6) - Driving at Work Policy	AF	-
	12.50	Close meeting		
	10 mins	NEDs Informal Discussion		

Next meeting: Thursday 22 September, papers available 15 September.

Information

Initials	Name	Role
AB	Andrew Bagley	Director of Governance and Corporate Services
AM	Anna Meredith	Head of Strategy and Communications
AF	Ashley Fox	Chairman
HJ	Helen Jenkins	Senior Governance Manager
KC	Kate Chamberlain	Chief Executive
LOR	Leo O'Reilly	Chair, Audit and Risk Committee
MK	Marcus Killick	Chair, Delivery & Impact Committee
NS	Nathan Salmon	Head of Inquiry
PE	Pam Everett	Director of Operational Delivery
PB	Punam Birly	Chair, HR & Remuneration Committee